

**CONTRA COSTA COLLEGE**  
**President's Cabinet**

**Date:** Friday, October 2, 2015

**Time:** 9:00 – 11:00 a.m.

**Location:** AA-203

**Present:** Beth Goehring, Erika Greene, Jane Harmon, Mariles Magalong, Mojdeh Mehdizadeh, Michael Peterson (taking notes), Wayne Organ, Nakari Syon.

ITEM	DISCUSSION	ACTION ITEMS
1. Program Review Processes <i>30 min</i>	Wayne Organ spoke of an increasing standardization of Program Review processes leading to eventual integration of data for resource allocation (equipment and faculty), Perkins grants, etc.	MM: Add Student Services / Admin Services Forms to Management Council Agenda ( <b>DONE</b> ). MLP: Send message to validation committee members to urge finalization of their reports by Nov. 1. MLP: Send out division of labor ( <b>DONE</b> )
2. Updating Forms <i>10 min</i>		Set up a meeting between MM/JH, and MMag.
3. Update on Faculty Hiring Committees <i>10 min</i>	Mojdeh: Laura Schulkin will be visiting in November to provide training for faculty. Info will be sent out as it is confirmed.	BG and JH will be providing training for CCC Faculty.
4. Division/Department Reorganization <i>10 min</i>	Mojdeh: A college-wide meeting will be held to develop a list of shared interests.  Target is to have something finalized by the end of January 2016.	Beth Goehring and Jeffrey Michels to identify date for a college-wide meeting.
5. Draft College Council Agenda Items <i>10 Min</i>	Add names of members of College Council.  Add May/September Minutes at the meeting and include in the agenda.  Include the agenda for approval.	MLP to add these things to College Council and send out / post.
6. <i>Updates:</i> -Management Council	<b>Management Council:</b> Mojdeh Mehdizadeh gave an update on the following items: 1) List of Barriers to Student Success was updated: completion of items, update on items, and new goals.	MLP to send to Nakari for Mojdeh. ( <b>DONE</b> )

<p>-Academic Senate</p>	<p>2) Dec. 4<sup>th</sup> is the slated date for the Mngmt. Council retreat</p> <p>3) SparkPoint program is being investigated to help students with financial literacy and food pantries.</p> <p><b>Academic Senate:</b> Beth Goehring gave an update on the following items:</p> <ol style="list-style-type: none"> <li>1) Measure E Discussions</li> <li>2) Mentoring program. Nexus program is seeking funding.</li> <li>3) SLO online assessment</li> <li>4) Incomplete Form – still figuring out where things stand.</li> <li>5) Roberts Rules of Order Cheat sheet to help with procedure.</li> <li>6) CurricUNET Support Needed.</li> </ol>	<p>MLP to add to MM’s calendar <b>(DONE)</b></p> <p>Beth to send out <b>(DONE)</b></p>
<p>-Associated Students</p>	<p><b>ASU:</b> Nakari Syon gave an update on the following items:</p> <ol style="list-style-type: none"> <li>1) Creek Clean-up. Interfacing with Urban Creek Council, Fish and Game, and Army Corp of Engineers</li> <li>2) Fall Festival: Oct. 27/28 from 10 am to 2 pm on the tennis courts. “All Sports” is the theme. Club Rush will coincide.</li> </ol>	<p>Nakari to reach out to Bruce King to collaborate.</p>
<p>-Classified Senate <i>(5 min. each)</i></p>	<p><b>Classified Senate:</b> Erika Greene gave an update on the following:</p> <ol style="list-style-type: none"> <li>1) Spa day is in planning: Dec. 18 is the projected date.</li> <li>2) Link is up for the Kay Armendariz award: nomination is process for presentation at the January All College Day.</li> <li>3) Possible Classified conference in Ventura.</li> <li>4) Winter Retreat – professional development opportunity.</li> </ol>	
<p>7. Others Items to share?</p>	<p>None.</p>	<p>None.</p>
<p>8. Next Meeting: Nov. 13</p>		